



Oak Hill Academy
347 Midd.-Lincroft Rd.
Lincroft, NJ
07738

(732) 530-1343

**APPLICATION PROCEDURE AND GENERAL INFORMATION
2016– 2017 SCHOOL YEAR**

I. Open House and School Visits

- a. Oak Hill Academy holds regularly scheduled open houses throughout the school year. These provide a good opportunity for prospective parents to speak at length with teachers and students. Tours of the facilities are given by Oak Hill students. The following are dates for open houses during 2015 and 2016:

Wednesday, July 13, 2016	9:30a.m.
Saturday, October 29, 2016	10 a.m. - 1 p.m.
Friday, December 2, 2016	9 a.m.
Saturday, January 7, 2017	1 p.m. – 4 p.m.
Friday, February 24, 2017	9 a.m.
Saturday, March 25, 2017	10 a.m. - 1 p.m.
Friday, May 5, 2017	9 a.m.

- b. Visits to Oak Hill Academy during school hours are always welcome. During your visit you will be given a tour of the facilities by an administrator, see classrooms in action, and speak with teachers and other administrators. Visits must be prescheduled by contacting the office at (732) 530-1343.

II. Parents are asked to follow this procedure when making application to Oak Hill Academy.

- Visits to the school (personal tour, open house) are encouraged prior to application. Prospective students are also invited to spend a day in an Oak Hill Academy classroom. This class visit is a necessary step in the admission process.
- Please complete and return the application form with a non-refundable check in the amount of \$75 payable to "Oak Hill Academy".
- Please submit a copy of the student's last report card (if entering grades K-8) and most recent standardized test scores along with this application.
- After Oak Hill Academy has received this information, we will confirm the entrance test date. A developmental readiness evaluation will be individually administered to students entering grades PK and K.
- The teacher recommendation form included in your application packet should be completed by one of your child's present teachers and sent directly by the teacher to Oak Hill. We request this form be returned prior to the entrance test date.
- After the entrance test has been reviewed and all materials have been received, an interview with the Headmaster will be arranged in order to hold final discussions and go over test results. Students entering grades 5-8 are requested to be present at the meeting.
- Finally, a decision will be made regarding acceptance, and admissions materials will be sent if applicable.

III. Policy

- Applications are considered based on date of application, with preference given to Oak Hill families.
- Tuition Assistance is available to qualified applicants on a limited basis.

IV. Transportation

State law in New Jersey, Bill S 789, requires school districts which transport public school students to also provide busing for private school students, within a 20-mile radius. Where it is not feasible for a local Board of Education to arrange for transportation, parents are given a reimbursement of approximately \$884. by the Board. Your local Board of Education can tell you whether they provide busing to Oak Hill Academy and the times and route applicable for you. Please refer to the enclosed transportation notice for further details.

Oak Hill Academy does not discriminate on the basis of race, color, or religion in any of the school's admission policies, academic programs, or extracurricular activities.